



SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY

CENTRE FOR UNIVERSITY TEACHING AND LEARNING (CUTL)

Sefako Makgatho Health Sciences University (SMU) is a newly established University providing holistic Health Sciences Education, and is situated at Ga-Rankuwa. The University wishes to invite applications for the following position.

INSTRUCTIONAL DESIGNER (1 Post)

Ref: 56/2020BGM/P8

The incumbent will be responsible for the development of e-learning resource materials and implementation of new learning technologies, within an appropriate pedagogical framework and in consultation with relevant other stakeholders. The incumbent will report to the Manager: Teaching Development Unit and must meet the requirements and competencies and be responsible for the key performance areas below:

REQUIREMENTS

- Relevant Master's degree in Education (E-Learning and/or Innovative teaching technologies/Multimedia design) or equivalent
- At least two (2) years' experience as an Instructional Designer in the higher education sector (in Health Sciences/Professions disciplines/ Education / Science Education will be an advantage)
- Expert knowledge of teaching and learning, digital learning theory and best practices in E-learning

COMPETENCIES

- Technical/ professional knowledge and skill
- Communication and presentation skills
- Coaching and mentoring
- Continuous learning
- Decision making and problem solving
- Building strategic alliances and partnerships
- Interpersonal skills
- Professional and ethical standards
- Adaptability
- Managing work
- Quality assurance management
- Client/student service orientation

KEY PERFORMANCE AREAS

- Plan, design, develop and test new learning technologies
- Development of e-learning resources and supporting materials
- Work with subject matter experts to identify educational needs
- Set instructional outcomes and create content that matches them
- Analyze and apply trends and best practice in learning technology and innovation
- Database management
- Use of data analytics to inform course development and design
- Assist with the orientation of new staff and students on e-learning systems and databases
- Project management, monitoring, evaluation and reporting
- Contribute to the overall development of SMU
- Actively improve institutional culture

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Closing Date: 30 October 2020

Applications through Employment Agencies will not be considered.

Typed applications (**quoting the reference number**) which should contain comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of **Ms BG Mbanjwa**, to the Human Resources Department, P.O Box 68, Medunsa, 0204 or by e-mail at hr.recruitment5@smu.ac.za

The applications may also be posted OR hand delivered to (place in an application box):

Human Resources Department, 5th Floor, Clinical Pathology building, Sefako Makgatho Health Sciences University, Molotlegi Street, Garankuwa, OR Human Resources Department, P. O. Box 68, MEDUNSA, 0204

It is the applicant's responsibility to have foreign qualifications evaluated by the South African qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

Telephonic enquiries regarding conditions of service: (012) 521-3071

The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.

Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful.

The University reserves the right not to make an appointment.