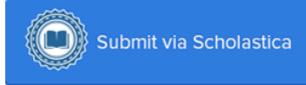


AUTHOR GUIDELINES



Carefully follow the author guidelines provided. Any manuscript not meeting these guidelines will be returned to the author(s) for correction, which can cause significant delays in the publication of your work, or be rejected. Manuscript submissions should be original research, and contain between 7 000 and 10 000 words including references and endnotes. The book publication is interested in chapters that present a rigorous inquiry (conducted empirically or through argumentation) into the understanding of educational issues nationally, as well as internationally, pertaining to the overall theme and sub-themes.

The technical guidelines will be useful to consult in preparing your manuscript for submission. Only original submissions will be considered for publication. Manuscripts may not have been previously published or be submitted for publication elsewhere. Axiom Academic Publishers will not publish a manuscript that is a “revised” version of a manuscript that you published elsewhere. In order to be considered original, a manuscript must be at least 80% new material with no more than 200 consecutive words (properly cited) repeated verbatim from any previously published work. As part of the manuscript submission process, you and your co-authors will be asked to sign the Author’s Warranty and Transfer of Copyright Agreement digitally to the publisher. Axiom Academic Publishers take concerns of plagiarism very seriously. All manuscripts are checked for plagiarized passages prior to being accepted for publication. Please ensure that all information taken from outside sources is properly cited and that all thoughts are composed in your own words. All instances of plagiarism will be immediately returned to the authors for correction and may be cause for removal of the manuscript from the publication. Kindly ensure that you have the necessary ethics approval to conduct and publish the research included in this submission, where relevant. Please ensure that you do have ethics approval if this is required for the kind of research you are writing on. All submissions are subject to a double-blind peer-review process managed by the editorial board. The Editor reserves the right to publish without proofs having been signed off by the author.

Technical guidelines:

As part of the submission process, authors are required to check off their submission’s compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

All manuscripts must:

1. be submitted in Microsoft® Word.
2. be typewritten in English
3. be typed in size 12 point Calibri font with 1,5 line spacing. Text should be justified with margins of 2,5cm on all sides. Main headings are typed in lower case, bold, font size 14 and subheadings in bold, lower case, font size 12. Both headings and subheadings begin against the margin. The text should not include page numbers, headers, footers or footnotes. Note that headings and subheadings should NOT be

numbered (e.g., 1. Introduction, 2. Background, etc.). The expected length of a chapter is 20 – 24 pages. This includes tables, figures and the list of references, excluding the abstract.

4. be written in objective third person point of view throughout (Use "the authors" or "the researchers" NOT "I" or "we")
5. **Titles** may be no longer than 100 characters. Subtitles, if included, may be no longer than 50 characters.
 - Note that all titles must be entered in the title case. To put a title in title case, the first letter of each word should be capitalized unless that word is a preposition (position words such as "by," "to," or "at"), conjunction (connecting words such as "and" or "but"), or article ("a," "an," or "the") fewer than four letters long. The only exceptions to this rule are that the first word of the title or subtitle is always capitalized, even if it is an article, preposition, or conjunction.
 - Titles may not be written in all capital letters (e.g., "CHAPTER TITLE" is incorrect; "Chapter Title" is correct)
6. **Images.** A manuscript may include no more than 20 figures. All submitted images must follow the requirements outlined in Axiom Publishers [Image Formatting Guidelines](#). Any figures or tables that do not meet these minimum specifications will be returned to the author(s) for correction. All figures must be submitted as separate files in .tif format. Please also note that it is the author's responsibility to obtain permission to use any image currently under copyright by a third party. Please see the image guide for more information.
7. **APA citations.** Please ensure that all information in your manuscript that is taken from another source is substantiated with an in-text reference citation. A minimum of 10 sources is required for each submission. Please also note that your references must follow APA 7th Edition (American Psychological Association) style. (The publisher will return your submission to you for correction if you do not properly format your references.) For more information and examples on APA citations, please see Axiom Publishers [APA Citation Guidelines](#).
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9. **English Language Copy Editing.** It is crucial that complete English language copy editing of your manuscript be conducted prior to submission to ensure proper use of the English language, proper grammatical structure, and correct spelling and punctuation. Manuscripts that are submitted to the publisher are considered to be in their final form and ready for publication as is.
10. **Manuscript template.** Authors should strictly follow the template structure for submitted manuscripts.
 - **Title:**

- Creative, catching and drive curiosity
 - Directed at possible audience
 - Inclusive of a verb (what is the study doing?)
 - Outcome of study
 - Variables: Dependent variable (DV) – clearly identify problem in relation to DV; Independent Variable (IV) – clearly identify problem in relation to IV
 - Specificity – the 4Ws: What, Where Why, When (parameters/context)
 - Indexing potential - evident of keywords
 - Exact tie-up with research reported/evidence lead to topic
 - Is there sufficient evidence for the topic?
 - Existing knowledge versus new knowledge (finding and filling the gaps)
 - Length consideration
 - Diction (the choice and use of relevant words - empty words?)
 - Syntax (arrangement of words and phrases creates well-formed sentences)
- **Abstract: All manuscripts must be accompanied by an abstract of 200 – 300 words. The abstract should include the purpose of the study, the methodology or approach, the findings and contributions.**
- Fact/issue as starting point – motivation for the study
 - Knowledge gap to be filled
 - Scope and objectives of study - contextualise the study
 - Clarity - communicate clearly why is the study necessary?
 - Methodology
 - Key findings and main scientific contributions
 - Main conclusions, implications, novelty, usefulness going forward
 - No references
- **Key words: A maximum of 5 keywords should be cited directly after the abstract. The keywords should reflect the discipline, theme and context of the study.**
- **Introduction and background:**
- Factual starting point or premise with which readers are likely to occur
 - Need for the study – justification of why study is necessary
 - Relevance and nature of contribution: What is the contribution/novelty and where does the contribution fit in with the existing issue/knowledge gap?
 - Background and context - contextualise study
 - Purpose of study – indicate need or potential usefulness or benefits or value of study
 - Research questions/hypothesis - should be developed from literature – explain how they were developed
 - If applicable, explain theoretical model here without numbers – as tested in results
 - Literature review merged with theoretical framework
 - Explain gap in scientific literature that study is addressing
 - Explain main theory holding the paper
 - Previous research and findings
 - Positionality with previous research
 - Heavy referenced
- **Theoretical/conceptual framework:**

- What was the phenomenon under study or the unit of analysis?
- Within which theoretical lens is the study located?
- What is your analytical framework?
- **Methodology:** a clear research design (quantitative, qualitative, mixed method) including suitable methodology for the chosen design (data collection strategies, data analysis, trustworthiness and ethical aspects). Sampling procedures must be adequately explained and justified for the study. Data collection instruments should testify of validity and reliability (quantitative) and trustworthiness (qualitative).
 - Research design and justification for this study - any limitations?
 - Sample procedure explained
 - Data collection and justification for this study
 - Data analysis (descriptive statistics, statistical assumptions for inferential statistics, thematic analysis)
 - Validity and reliability, trustworthiness
 - Appropriateness for the purpose of the study
 - Clarity and sufficiency
 - Inferential statistics and social sciences – results may point into direction – not absolute truth
- **Results, findings, and discussion:**
 - Clear link to research aim, objective, issue or problem, hypothesis or question
 - Always start and link discussion section with theory
 - Clearly explain main contribution of the paper to science
 - Clear and concise presentation and reporting
 - So what?
 - What's new?
- **Recommendations and Conclusion:**
 - Clear synthesis statement of what study has achieved and contributed (using achievement language) – value of paper
 - Argument/discussion/interpretation of results presented clear, logical and with sufficient evidence (in relation to previous studies)
 - Novelty
 - Recommendations and usefulness (for research, theory and practice)
 - Limitations and further research possibilities

Note: The Manuscript Organization and Formatting Template is designed for the purpose of standardizing manuscript submissions and does not reflect how your work will actually appear in print. Format and design of the final publication is at the sole discretion of the publisher.

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<https://axiompublishers.scholasticahq.com/for-authors> .

Manuscripts submitted outside of the system will not be considered for publication.**